



## **Governance Committee Meeting Minutes**

Erie County Land Bank

Oct 12, 2022 at 9:00 AM EDT to Oct 12, 2022 at 10:30 AM EDT

### **Meeting Details:**

<https://us02web.zoom.us/j/87814737070?pwd=T3VpOVRpUS9NOW01VVhXL1FTZkU0Zz09,+13126266799>

**Meeting ID:** 87814737070

**Passcode:** OCT2022

## **Agenda**

**Zoom Meeting ID: 878 1473 7070 Passcode: OCT2022**

### **I. Call to Order & Attendance**

Committee: James Cardman, Brian McGrath, Christine Rush

Also: Christie Mahany, Krista Arnold

Absent: J.W. Alberstadt, Jack Lee

### **II. Previous Meeting Minutes**

Motion: Approve previous meeting minutes by J. Cardman, seconded by C. Rush, approved by all.

### **III. Solicitor Update - none**

#### **A. Solicitor Transition**

### **IV. Unfinished & New Business**

#### **A. Property Updates**

##### **1. 23-25 S Main Street**

From Dan Burek on Tuesday, October 11, 2022: Attached is a concept drawing for your review and comment (wanted to get you something for your meeting as we will not have budget numbers).

I am meeting a demolition contractor on-site this afternoon to discuss select demolition and budget numbers... unfortunately, the second floor structure is un-safe to walk on—I am guessing that this is why the testing company was unable to access 50% of the building.

I will keep you 'up-to-date' as we progress.

Dan Burek

Construction Services of PA

PO Box 383  
Union City, PA 16438

**2. 1250 W Main, Corry Update**

**3. Millcreek W 8<sup>th</sup> Street project** – demo funds consideration (\$800K-\$1M estimated demo for 5 properties). Is there any interest in participating in this project from ECLB? The ECLB would want to have more information and a presentation from Millcreek before considering a decision.

**B. 2023 Planning**

**1. 2023 Budget**

a. 2023 ELB Proposed Work Plan for reference

**2. 2023 Calendar**

**3. Location** – prepare ahead of time

**4. Next Steps**

Email, phone

Location

Computer, furniture, equipment

Positions & timelines

Insurance and payroll

Additional Governance meeting (November 2-10) Thursday, November 10 at Noon on location in Summit Township.

**V. Adjournment**

Motion: Adjourn by J. Cardman, seconded by C. Rush. Approved by all.

**Upcoming meetings: October 26 (Board), November 10 (Governance) & November 16 (Board)**