



Governance Committee Meeting Minutes

Erie County Land Bank

Nov 10, 2022 at 12:00 PM EST to Nov 10, 2022 at 1:00 PM EST

Meeting Details:

<https://us02web.zoom.us/j/81645389373?pwd=YUhhNlhwRERzVzg2bDY1M3gveWJwdz09,+16699009128>

Meeting ID: 81645389373

Passcode: NOV2022

Agenda

Location: Summit Township Municipal Building, 1230 Townhall Road West, Erie, PA 16509

I. Call to Order & Attendance

Committee: James Cardman, Brian McGrath, Christine Rush

Also: J.W. Alberstadt, Christie Mahany

Millcreek Township: Dan Ouellet, Jim Bock, Kim Clear, Mark Shaw, Lydia Caparosa, Chuck Peters, Matt Waldinger, Krista Arnold

Absent: Jack Lee

II. Previous Meeting Minutes

Motion: Approve previous meeting minutes by J. Cardman. Seconded by C. Rush and approved by all.

III. Special presentation: Millcreek Township -a powerpoint presentation by Mark Shaw, Millcreek Solicitor, requesting assistance in the demolition of the properties currently being acquired for their 8th Street project. An outline of the project area, potential plans and vision for the corridor were presented. Questions included the scope of work, time frame, the maximum demolition work to be done, asbestos status and abatement, and the 5/50 Tax Recapture. The presentation will be scheduled for the entire board on November 16 (next board meeting).

IV. Solicitor Update – working on transferring the properties currently in the queue.

V. Unfinished & New Business

A. 2023 Planning

1. 2023 Budget - Committed funds review

a. 2023 ELB Proposed Work Plan

2. Next Steps

Positions & timelines

C. Mahany's employment letter

Insurance and payroll

Computer, furniture, equipment – C. Mahany will check with Summit Township for their providers.

B. Property Updates

1. 23-25 S Main Street – no update

2. 1250 W Main, Corry Update – may not be acquiring if the owner is not able to bid after.

3. 503 S 2 Ave, Corry – is currently for sale/sold.

4. Demolitions

5. Judicial Tax Sale date postponed

J. Hirneisen will provide the option letters for C. Mahany to fill out.

VI. Adjournment

Motion: Adjourn by J. Cardman. Seconded by C. Rush.

Upcoming meetings: November 16 (Board) & December 14 (Board)