



## ECLB Board Meeting Minutes

Erie County Land Bank

Dec 14, 2022 at 9:00 AM EST to Dec 14, 2022 at 10:30 AM EST

### Meeting Details:

<https://us02web.zoom.us/j/81974729449?pwd=WndobVU4VlQzMDB1bE1XY1pCZjhGUT09>, +16699009128

Meeting ID: 81974729449

Passcode: DEC2022

## Agenda

**Zoom Meeting: 819 7472 9449 Passcode: DEC2022**

### I. Call to Order & Attendance

Board: James Cardman, Brian McGrath, Jack Lee, Christine Rush, Michael Fuhrman, Dave Mitchell, Dotty Schloss

Additional: J. W. Alberstadt, Jennifer Hirneisen, Christie Mahany, Mindy Kiehl, Dan Ouellet, Angela Weaver, David Zimmer, Kim Clear, Krista Arnold, Lydia Caparosa, Mark Shaw.

### II. Review Minutes from Previous Meeting

Motion: Approve minutes from previous meeting by M. Fuhrman, with a second by D. Schloss, and approved by all.

### III. Financial Report

Motion: Approve financial report by J. Lee with a second by J. Cardman and approved by all.

#### A. Demolition Fund

### IV. Hearing of the Public - none

### V. Erie Land Bank

Motion: Approve disbursement to Erie Land Bank in the amount of \$715.00 for the 2021 Work Plan and \$8,518.15 for the 2022 Work Plan by D. Mitchell, with a second by J. Lee. Approved by all.

### VI. Unfinished & New Business

#### A. Demolition Contracts

Not enough demolition bids received. Postponed to next month. C. Mahany will extend the deadline and solicit additional quotes.

#### B. Transition Progress Update

Quick Summary:

Network set up: \$3,750 +tax

2 Computer set ups and network hardware: \$8,062.98 +tax  
Recurring costs: \$127.20 Firewall & \$85.31 Service/ software per month.  
Printer: Toshiba e-Studio 330AC/400AC \$80.00-88.75/ month lease (39 months).  
Printer: Service contract is per copy (\$0.012 B/W, \$0.05 Color) and covers all parts, labor, toner, travel, loan machine if needed.

**C. Millcreek Township Discussion** – Millcreek Township is requesting assistance from the ECLB in the form of funding of up to \$1M for the demolition of their 8<sup>th</sup> Street project. Currently they have 4 properties nearly under contract with a projected closing of June 2023. Local gaming funds are ineligible for a match. Details are to be worked out Q1 of 2023. The Millcreek General Authority will be obtaining demolition estimates and also seeking funding for asbestos remediation. Potential demolition dates would be late summer/early fall 2023. The board members discussed the evaluation of projects in terms of priority, viability, mission and impact. B. McGrath polled the individual board members to see if they were interested in continuing this discussion at upcoming board meetings, and the consensus was that additional details and conversations would be needed. The topic will be added to the upcoming January 2023 Governance Committee and Board meetings.

**VII. Executive Session: Personnel** D. Mitchell made a motion to move into Executive Session to discuss the position of Executive Director. J. Cardman seconded the motion and all approved.

**A.** Upon return from Executive Session, D. Mitchell made a motion to approve the Executive Director contract as written with the following change: salary would be reduced to \$75,000 per year with a salary review in 6 months time. This motion was seconded by D. Schloss, and approved by J. Cardman, D. Schloss, B. McGrath, C. Rush, and D. Mitchell. The motion was opposed by J. Lee. At the time of the vote M. Fuhrman was absent. Solicitor Hirneisen will amend the contract and send it to C. Mahany for review and signatures.

### **VIII. Notices & Announcements**

**A. Homes Within Reach Recap** - no additional information was shared.

**B. Happy Holidays and see you in 2023!**

### **IX. Adjournment**

Motion: Adjourn by D. Mitchell and seconded by J. Cardman

**Next Meetings: January 18 (Governance) & January 25 (Board)**