



## ECLB Board Meeting Minutes

Erie County Land Bank

Sep 27, 2023 at 9:00 AM EDT to Sep 27, 2023 at 10:30 AM EDT

Summit Township Meeting Room, 1230 Townhall Road W, Erie, PA 16509

### Meeting Details:

[https://us02web.zoom.us/j/81462474012?pwd=d2xmWkI5QklZU1Y4TFMxMHJiL0NnUT09,](https://us02web.zoom.us/j/81462474012?pwd=d2xmWkI5QklZU1Y4TFMxMHJiL0NnUT09)

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Meeting ID: 814 6247 4012

Passcode: ECLB2023

## Agenda

**Zoom Meeting ID: 814 6247 4012 Passcode: ECLB2023**

### I. Call to Order & Attendance

Board: James Cardman, Brian McGrath, Jack Lee, Christine Rush, Dave Mitchell, Suzanne Weber

Additional: J. W. Alberstadt, Jennifer Hirneisen, Christie Mahany, Krista Arnold, Aaron Snippert

Absent: Michael Fuhrman

### II. Review Minutes from Previous Meeting

Motion: Approve minutes from previous meeting by D. Mitchell, with a second from S. Weber.

Approved by all.

### III. Financial Report

Motion: Approve financial report by D. Mitchell, seconded by J. Lee and approved by all.

#### A. Demolition Fund

### IV. Hearing of the Public - none

### V. Erie Land Bank

Motion: Approve disbursement to Erie Land Bank in the amount of \$12,627.24 for the 2022 Work Plan, and the 2023 Work Plan in the amount of \$24,771.23, totaling \$37,398.47 through August 31, 2023 by D. Mitchell with a second by J. Cardman. Approved by all.

#### A. ELB Condemnation Process

Presenter: Aaron Snippert – postponed until October 25, 2023.

### VI. Solicitor Updates

#### A. Updated Policies and Procedures

### VII. Unfinished & New Business

**A. Property Dispositions for Approval** Motion to approve all of the transfers below by D. Mitchell with a second by J. Lee. All approved.

**1. 201 Mead Avenue**

Side lot purchase to Cory Smith \$558.75

**2. 64 E Pleasant Street**

Rehab purchase, market resale

Katelynn Cochran

\$15,000.00

**3. 410 S 2 Ave**

Side lot purchase to Jessica Evans \$500

**4. 244 Franklin Ave**

Side lot purchase to Ryan & Stacy Volk \$500

**B. Property Acquisitions for Approval** Motion to approve the following acquisition by D. Mitchell with a second by J. Lee. All approved.

**1. 516 S 2 Ave, Corry**

CNI Purchasing at Upset Sale

**C. Current Demolitions/ Renovations Update**

**1. 48 Miles Street Demolition** Motion to award to Stroup Demolition in the amount of \$8,750.00 by D. Mitchell with a second by S. Weber. All approved.

**2. Emergency Demolition:** Discussion followed regarding the need to ensure that our properties are boarded up and remain that way. We discussed no trespassing signs, immediate board up, etc. Some properties are more prone to trespassing, and would likely be good candidates for an emergency demolition (demo within 24 hours). Staff and council will work together to draft an emergency demolition policy for board approval.

**VIII. Notices & Announcements**

**A. New Members - Signed ICAs** Motion to approve by J. Cardman with a second by S. Weber, and approved by all.

**1. Union Township**

**2. Wattsburg Borough**

**3. Harbor Creek School District**

**B. Checks ready to be signed**

**IX. Adjournment**

Motion: Adjourn by D. Mitchell with a second by J. Lee

**Next Meetings: October 11 (Governance via Zoom) & October 25 (Board at Summit)**