



## ECLB Board Meeting

Erie County Land Bank

Oct 25, 2023 at 9:00 AM EDT to Oct 25, 2023 at 10:00 AM EDT

Summit Township Meeting Room, 1230 Townhall Road W, Erie, PA 16509

### Meeting Details:

[https://us02web.zoom.us/j/81462474012?pwd=d2xmWkl5QkIZU1Y4TFMxMHJiL0NnUT09,+13017158592,,81462474012#,,,,\\*55643182#](https://us02web.zoom.us/j/81462474012?pwd=d2xmWkl5QkIZU1Y4TFMxMHJiL0NnUT09,+13017158592,,81462474012#,,,,*55643182#)

**Meeting ID:** 814 6247 4012

**Passcode:** ECLB2023

## Agenda

**Zoom Meeting ID: 814 6247 4012 Passcode: ECLB2023**

### I. Call to Order & Attendance

Board: James Cardman, Brian McGrath, Jack Lee, Dave Mitchell

Additional: Jennifer Hirneisen, Christie Mahany, Krista Arnold, Aaron Snippert

Absent: Christine Rush, Michael Fuhrman, Suzanne Weber

### II. Review Minutes from Previous Meeting

Motion: Approve minutes from previous meeting by D. Mitchell with a second by J. Cardman. All approved.

### III. Financial Report

Motion: Approve financial report by J. Lee with a second by D. Mitchell. All approved.

#### A. Demolition Fund

### IV. Hearing of the Public

### V. Erie Land Bank

Motion: Approve disbursement to Erie Land Bank in the amount of \$28,887.25 by D. Mitchell with a second by J. Cardman. All approved.

#### A. ELB Condemnation Process

Presenter: Aaron Snippert

### VI. Solicitor Updates – busy with multiple transfers out (8).

#### A. Updated Policies and Procedures attached in OnBoard

### VII. Unfinished & New Business

#### A. Current Demolitions/ Renovations Update

##### 1. BIU feedback regarding retainment for inspections

BIU is not keen on entertaining the idea of being on retainer for the ECLB, especially since Krista Arnold is certified under the ICC and has all of the qualifications to make the

same recommendations on property maintenance concerns, up until the point where a professional engineer or architect is needed.

Krista's certifications:

Property Maintenance and Housing Inspector (expires 01/15/2024)

Fire Inspector I (expires 03/08/2024)

Fire Inspector II (expires 03/08/2024)

## **B. Property Dispositions for Approval**

### **1. 11 Maple in Union City**

Motion: Approve disposition to Gregg Kent as an owner-occupied renovation in the amount of \$10,000.00 spanning 18-24 months by D. Mitchell with a second from J. Cardman. All approved.

## **C. Property Acquisitions for Approval**

**1. Judicial Tax Sale Properties** – Motion from D. Mitchell to acquire the following properties as listed on the 2023 Judicial Tax Sale by any available means. Seconded by J. Cardman and approved by all.

- a. 9 Wattsburg Street
- b. 17 S Main Street
- c. 26 Grant Street
- d. 3106 Buffalo Road
- e. Buffalo Road

**2. 121 E High Street Donation** – Motion to accept the donation by D. Mitchell with a second by J. Cardman. All approved.

**3. Union City Chair Building - 18 Market Street** Motion by D. Mitchell that we acquire more information before proceeding, including a sketch, letter from Union City, letter from McLane Church with the intent to donate not contingent upon receiving it back. Seconded by J. Cardman and approved by all.

\$1,250.00 flat fee for asbestos testing.

**D. 2024 Meeting Calendar** Motion to approve by J. Cardman with a second from J. Lee. Approved by all.

**E. Endorsement for CLT Act - Fetterman's office** Motion to send a survey via email to all members for their opinions, due by the end of the week and a non-answer will be considered to be a yay vote. Moved by D. Mitchell with a second by J. Cardman. All approved. [Follow up email vote failed 4:3].

## **VIII. Notices & Announcements**

### **A. Still seeking the following ICAs - Please forward any contact information or leads to Christie Mahany**

Municipalities:

Concord Township

Elgin Borough

Wayne Township

LeBoeuf Township

Mill Village Borough  
McKean Borough  
Edinboro Borough  
Washington Township  
Conneaut Township  
Platea Borough (voted no on 9.2.19)  
Amity Township  
Greenfield Township  
Venango Township  
School Districts:  
Fort LeBoeuf  
General McLane

**B. Homes Within Reach Conference | December 6-8 | Hershey, PA** – D. Mitchell is interested in attending.

**C. Checks ready to be signed**

#### **IX. Adjournment**

Motion: Adjourn by D. Mitchell with a second by J. Cardman.

**Next Meetings: November 1 (Governance at Summit) & November 15 (Board at Summit)**