Governance Committee Meeting Minutes

Erie County Land Bank
Jan 17, 2024 at 9:00 AM EST to Jan 17, 2024 at 10:00 AM EST
1230 Townhall Road West, Erie, PA 16509

Meeting Details:
https://us02web.zoom.us/j/8144401269?pwd=Z1FFaENxcTUvWVc0MVFVMlVBNksyZz09, +1 646 558 8656
Meeting ID: 814 440 1269
Passcode: ECLB2023

Agenda

Zoom Meeting ID: 826 5157 3207   Passcode: ECLB2024

I. Call to Order & Attendance

Committee: James Cardman, Brian McGrath, Jack Lee, Christine Rush
Also: Jennifer Hirneisen, Christie Mahany, Krista Arnold

II. Previous Meeting Minutes

Motion: Approve previous meeting minutes by J. Cardman with a second from J. Lee and all approved.

III. Unfinished & New Business

A. Personnel – motion to recommend the creation of a personnel committee of up to 3 people to review and report to the main board on personnel matters by J. Lee with a second from J. Cardman. All approved. C. Mahany will draft a visual layout for the upcoming board meeting.
   1. **Process for Executive Director Reviews**
   2. **Process for cost of living adjustments/raises**
   3. **Upcoming hiring plan**

IV. Adjournment

Motion: Adjourn by J. Cardman with a second from J. Lee.

Upcoming meetings: January 24 (Board) & February 7 (Governance) at Summit Township Municipal Building